

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

<u>Rule Number</u>	<u>Committee Recommendation – AMENDED-29-04-2018</u>
1	<p><u>TITLE</u> The name of the Club shall be DEFENCE COLONY WELFARE ASSOCIATION CLUB.</p>
2	<p><u>OBJECTS</u> The objects for which the Club is founded are:-</p> <p>a) To provide and accord to its members facilities, amenities, privileges, comforts and conveniences as are normally provided in a Club.</p> <p>b) To associate the activities of the Club with other institutions, Clubs, associations, societies in or outside Delhi</p> <p>c) To organize and arrange activities, functions, meets and seminars in furtherance of the interest of the Club.</p> <p>To do all such other lawful things as are incidental or conducive to the attainment of the above objects.</p>
3	<p><u>MEMBERSHIP</u> a) The members shall consist of persons who are admitted in accordance with these rules and regulations. The number of members at anytime may not exceed 4500 excluding life members. This ceiling will not be applicable to green card holders' eligibility for membership. However, the ceiling on the number of members may be revised by the General Body of the Club from time to time.</p>
	<p>b) At all times owners of property in Defence Colony will constitute a minimum of 80% of total membership. In case of registration on the same date, the owner will get preference.</p>
4	<p><u>ELIGIBILITY FOR MEMBERSHIP</u> a) All those who own property or are residing in Defence Colony as bonafide tenants and are members of the Defence Colony Welfare Association, will be eligible to become members of the Club.</p>
	<p>b) Minimum age for eligibility for membership of the Club will be 25 years.</p>
	<p>c) The applicant for membership should be minimum a Graduate or should have passed an equivalent examination.</p>
	<p>The Membership of the Club is restricted to the owners/Tenants of a</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	full residential unit in Defence Colony, duly approved by MCD.
	e) A Tenant seeking membership of the Club must submit NOC from the landlord/owner of the property, which is mandatory.
	<u>EXPLANATION</u> a) Owners shall include spouses, children and grand children residing with the Owner.
	b) The spouse of a member shall have all the privileges normally enjoyed by a member except the right to vote.
	c) Parents of owner member can become Associate Members as per current Rules and Regulations.
	d) Where the property in Defence Colony is owned by a Company, Private or Public, then any share holder residing in that property will be treated as a prospective tenant member (non resident of the Colony <u>will</u> not qualify) and his/her proof of residence will be any of the following document duly updated with the Delhi address : I. Aadhar Card II. Voters Card III. Passport
5	<u>TYPE OF MEMBERS</u> a) <u>FOUNDER MEMBER</u> A person who was eligible to become a member and had paid Rs. 500/- entrance fee and admitted as member of the Club by 31 st August, 1977 or those who paid Rs. 550/- as admission fee and were admitted to the Club between 1 st September, 1977 and 31 st October, 1977, shall be known as Founder Member; total of such members not to exceed 500. They shall pay half the monthly subscription payable by a permanent member.
	b) <u>LIFE MEMBER</u> A person who is eligible to become a member as defined in rule 4 above may become a life member by paying Rs. 300000/- in lumpsum or an amount as may be fixed by the AC from time to time. He shall not pay monthly subscription but shall pay all other charges levied from time to time. Life members shall not count towards the upper limit of members of the Club laid down from time to time.
	c) <u>PERMANENT MEMBER</u>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>All those who own property in Defence Colony are eligible to become owner members provided they fulfill all other conditions laid down in Rule 4. The applicant shall provide the proof of ownership via Photostat copy of the Lease Deed/Conveyance Deed or the Registered Sale Deed and MCD Mutation along with Succession Certificate/Registered Partition Deed/WILL/Registered Family Agreement in case of inheritance. Owner member shall lose his/ her right of membership if he/she ceases to be the owner of his/her property whether by sale, transfer through Power of Attorney or otherwise.</p>
	<p>d) <u>TENANT MEMBER</u> All those who are residing in Defence Colony as bonafide tenants are eligible to become “Tenant Members” only for the period of their tenancy provided:</p>
	<p>i) They submit a Photostat copy of the Registered Tenancy Deed. In case of renewal of tenancy, a copy of the new registered lease will have to be submitted.</p> <p>In case of change of address within Defence Colony, the tenant membership continues subject to the submission of new tenancy lease deed duly registered.</p>
	<p>ii) They fulfill all other conditions as laid down in Rule 4.</p>
	<p><u>NOTE 1. (a)</u> A Tenant Member will have no right to vote. This will, however, not apply to old tenant members prior to 24th September, 1995 who will be governed by the rules in force at the time of their obtaining membership of the Club.</p> <p>(b) Monthly/Annual subscription shall be at par with the members of the same category, effective with these revised rules.</p> <p>(c) No Tenant Member shall have voting rights or the right to hold any Office position in the Club Management.</p> <p>(d) <u>Membership for Foreign Nationals:</u></p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>Membership to foreigners is subject to furnishing a copy of valid passport and valid visa for India, and a valid Lease Deed along with NOC from the landlord. Foreigners who are bonafide tenants in Defence Colony are eligible to become Tenant Members, for the period of validity of visa and lease deed, as per Rules and Regulations of the Club subject to payment of the following charges :</p> <p>-Entrance Fee – Rs 1,50,000/- (Inclusive of 1st year Annual Charges)</p> <p>- Subsequent Annual Charges – Rs 50,000/-</p> <p>-Security Deposit – Rs 50,000/- (Refundable) (plus all other charges/Government levies as applicable)</p> <p>The aforesaid charges would be applicable for a family of two adults and children upto the age of 21 years.</p>
	<p>e) <u>ASSOCIATE MEMBERS</u></p> <p>i) A Permanent member who loses his/her right of membership, as defined in Rule 4 and on his/her making an application within three months of the lapse of eligibility, may be accepted as an Associate Member, by his/her paying the difference of admission fee what the member paid at the time of entrance as permanent member and the admission fee payable by an associate member currently.</p> <p>Dependents of such Permanent Members who have moved out of the Defence Colony and have been granted green card status and later (if balloted favorably), be granted Associate Membership. However, the entrance fee and subscription will be payable at current rates.</p> <p>ii) Members already enrolled up to 22 November, 1981, on the lapse of their eligibility, will be accepted as Associate Members on payment of current rates of admission and subscription.</p> <p>iii) Associate Members shall have no voting rights nor will they be eligible to hold any position in the AC.</p>
	<p>f) <u>CASUAL MEMBER</u></p> <p>Any person not resident of Delhi, NOIDA, Greater NOIDA, Faridabad,</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>Ghaziabad, and Gurgaon and other parts of NCR may, on being duly proposed by a member, other than as Associates Member, be admitted by the AC as a casual member for one or more periods, not exceeding 180 days in any calendar year. A casual member shall not be required to pay any entrance fee, but shall pay in advance subscription of at the rate of Rs. 200/- per day or as may be fixed by the AC from time to time for the entire period he/she intends to be such a member during that visit. The proposer shall be responsible for all sums due to the Club from the Casual member. Persons who have earlier been terminated as members of the club, cannot be proposed as casual members.</p>
	<p>g) CORPORATE MEMBER Corporate members may be accepted at the sole discretion of the Administrative Council. ByeLaws in this connection are as an Annexure to these Rules and Regulations.</p>
	<p>h) ABSENTEE MEMBER</p> <p>i) Provided previous notice of intended departure is given in writing to the General Secretary, a member who is away from his/her residence in DELHI, NOIDA, GREATER NOIDA, FARIDABAD, GHAZIABAD, GURGAON or other parts in NCR (wherever residing) for 90 days or more and whose family does not use the Club during his/her absence shall be treated as an Absentee member. During the period of absence he/she will be liable to pay an absentee (outstation) subscription and building fund per month as fixed by the Administrative Council from time to time. He shall automatically be charged full subscription and other levies after the expiry of notified period of absence.</p> <p>ii) Members of the Club who reside in NOIDA, GREATER NOIDA, FARIDABAD, GHAZIABAD, GURGAON or in other parts of NCR will <u>not</u> be considered as Absentee Member.</p> <p>iii) Failure to inform the Club of his/her return to Delhi, the Absentee member shall be charged full subscription as fixed by the management, from time to time.</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>i) <u>SPOUSE SUBSCRIBER</u> In case of demise of a member his/her spouse shall be eligible to become a subscriber on payment of monthly subscription as per Rules, without paying any entrance fee. The spouse will have right to vote.</p>
	<p>j) <u>DEPENDENTS</u></p> <p>i. Sons and daughters of members, between the ages of 10 to 21 are permitted to use the Club in which case the member shall pay an additional monthly subscription as fixed by the management from time to time.</p> <p>ii. Children of members under the age of 10 are permitted to use the Club amenities free of charge, subject to such restrictions as regards hours and times as the bye-laws may impose, but they shall not be permitted to appear in the Bar, Card rooms and such other place or places.</p>
	<p>NOTE: - in the case of more than two dependent children availing the Club facilities, the member will be charged only 50% extra per child.</p>
	<p>k) <u>GREEN CARD HOLDER</u></p> <p>i) Within 180 days of reaching the age of 21 years the son/unmarried daughter of the member having previously used the Club may apply to become a member of the Club. Pending final disposal of their applications such dependents will be permitted to use the Club on payment of the current monthly subscription and other levies provided they fulfill all conditions of eligibility as laid down in rule 4.</p> <p><u>Note:</u> Parent member may intimate in writing to the Club for extension beyond 180 days in case the son and unmarried daughter is out of Delhi.</p> <p>To Read: He/she will be issued a green card after scrutiny by the Administrative Council. He/she will pick up the membership in their turn on a common waiting list. The Green Card holder will not be allowed to bring guests, other than on designated days fixed by the</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>management. Green Card holders will have no voting rights. The procedure for their election as members shall be the same as laid down in Rule. He/She will be called for balloting in their turn on a common wait list and pay in addition to the monthly and other levies the following:</p> <ul style="list-style-type: none"> (a) Half admission fee (adjustable provided the candidate is elected permanent members, if not elected, it will be refunded). (b) Building fund as fixed from time to time. (c) Security deposit amount as fixed from time to time.
	<p>l) <u>“Facility Specific Membership”</u> This category will encompass only those facility specific activity, i.e., squash, gymnasium, swimming pool or any other sports activity. Rules will be abided by the respective sports facility.</p>
6	<p><u>INCREASE OR DECREASE IN THE RATE OF ADMISSION FEE AND SUBSCRIPTION</u></p> <p>(a) Should the financial position of the Club so warrant, the AC may, by a resolution passed by 2/3rd majority at a special meeting called for this purpose, of the members present and voting:-</p> <ul style="list-style-type: none"> i) Enhance or reduce the entrance fee and the monthly subscription: While maintaining uniformity of subscription of each class of membership i.e., Owner/ Associate/Tenants.
	<ul style="list-style-type: none"> ii) Levy any other charge monthly or otherwise or games/sports, cards, entertainment or any service or activity of the Club. <p>NOTE: The quorum for such a meeting shall not be less than</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	12 elected members.
	(b) The AC during its tenure will have the power to increase subscription/other levies, but such increase will be restricted to 10% in one financial year of the total amount paid presently by a member on this account. Any such increase would be subject to ratification by the General Body.
	<u>APPLICATION FOR MEMBERSHIP</u> a) The application for enrollment as a member of the Club shall be made on a form issued by the Club. It shall be accompanied by an amount fixed by the AC from time to time as Registration Fee.
	b) All proposals for membership received by the secretary shall be serially entered in a register and those candidates considered eligible for election, their particulars will be displayed on the Club Notice Board for atleast 7 days before election. c) The AC will interview candidates apparently eligible for admission before balloting takes place. d) Balloting will be secret. e) A proposal will be accepted only if 2/3 rd members of the AC, who are present, approve the candidature. f) Candidate who has been rejected shall not be eligible for membership till the expiry of one year from the date of rejection. He/she will be called for ' At Home ' without being routed through the seniority list. A candidate rejected for the second time, will apply afresh after expiry of another one year and will be listed in a common Wait List. He/she shall be called for ' At Home ' when his/her turn comes as per seniority. g) A person who is already on the waiting list and wishes for out of turn membership, may, by paying an additional surcharge of Rs.

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	1,50,000/- or as amended from time to time by the Administrative Council be eligible to be called for an 'At Home' on a separate 'Out of Turn' register at the earliest on "first-come first-serve" basis. Number of such members will be restricted to 2% of the authorized number of members.
8	<u>SUBSCRIPTION WHEN PAYABLE.</u> Entrance Fee and Security Deposit shall be paid in one lumpsum within 15 days of issuance of demand letter. Subscription shall be payable in advance on quarterly basis.
9	<u>REGISTER OF MEMBERSHIP.</u> A register manual/electronic of members shall be maintained in which the names, type of membership, addresses and other particular of every member of the Club shall be entered.
10	<u>TERMINATION OF MEMBERSHIP.</u> A member shall cease to be a member of the Club:- a)(i) On his/her demise. (ii) In the case of resignation, on the acceptance of resignation in writing submitted by a member indicating his/her intention to withdraw from the Club (The liability of the member who has withdrawn from the Club shall remain in force for a period of three years from the date of accepting the resignation). <u>Note:</u> A Suspended/Terminated member cannot be brought as a guest by any other member.
	b) On his being adjudicated insolvent.
	c) On his/her being dismissed from government service/public

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	undertaking/ private service for gross misconduct.
	d) On his/her being found guilty by a competent Court of Law of an offence under the Indian Penal Code.
	e) On his/her default in paying Club bills after due warning as provided in Rule 11.
	f) On the lapse of his right to membership as defined in Rule 4.
	g) On his being found Guilty of misbehavior and or his/her conduct is such that his/her continuation as a member is considered harmful to the Club or he/she acts in a manner which goes against the aims and objects of the Club, he/she shall be removed from membership by the AC provided that he/she shall be given an opportunity to explain his/her conduct. However, his/her membership may be suspended during the enquiry.
11	<p><u>PAYMENT OF CLUB BILL.</u></p> <p>(a) A member shall pay his Club bill within the due date of the bill. After expiry of due date, there will be an automatic surcharge of 2% as late fee. His/her name will be displayed on the Notice Board for the next 14 days when signing facilities will also be stopped. He/she will also be informed of this through email/ registered post/courier and these charges will be debited to his/her account.</p>
	(b) Membership of a member who having been reminded by email/registered post/courier under (a) above, does not clear all dues within the specified period, shall not have the right to attend meetings of the Club, loose his/her voting rights and may be debarred by the Administrative Council from use of the Club Facilities.
	(c) A member shall cease to be a member of the Club, if his/her name has been placed on the defaulter's list for three times within a period of 18 months; then on the day following the date on which his/her name has been listed for the third time, the Administrative Council

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	through the Hony. General Secretary shall forthwith notify him/her that his/her name has been removed from the list of members.																					
	d) Whilst all efforts will be made to have the bills delivered every month, it is the responsibility of the member to approach the Club administration if their Bill is not received. Non-receipt of Bill is not an excuse for non-clearance of Club dues.																					
12	<p><u>RE-ADMISSION OF A MEMBER</u> Readmission of a member removed under Rule 11 (b)/(c) above may be considered by the Administrative Council, provided the member pays up all the arrears including subscription up to the date of his re-admission. He/she must apply within 3 months and pay a re-admission charge of Rs. 25,000/- and such additional security, as may be decided by the AC from time to time.</p>																					
13	<p><u>MANAGEMENT BY AC</u> The affairs of the Club shall be managed and administered by the Administrative Council in accordance with the aims and objects of the Club and the directions of the General Body. Administrative Council shall be elected for a period of 2 years by the General Body of the Club by secret ballot from amongst eligible members of the Club and shall consist of the following 18 members including office bearers who shall continue to hold office till such time a new council is constituted in accordance with these rules.</p> <table border="0"> <tr> <td>a)</td> <td>President</td> <td>- 1</td> </tr> <tr> <td>b)</td> <td>Vice President</td> <td>- 1</td> </tr> <tr> <td>c)</td> <td>Hony. General Secretary</td> <td>- 1</td> </tr> <tr> <td>d)</td> <td>Hony. Joint Secretary</td> <td>- 1</td> </tr> <tr> <td>e)</td> <td>Hony. Treasurer</td> <td>- 1</td> </tr> <tr> <td></td> <td>(should preferably be a CA)</td> <td></td> </tr> <tr> <td>f)</td> <td>Members</td> <td>-13</td> </tr> </table> <p>In addition two members to the AC will be nominated by the Government of India and two by the Executive Committee of Defence Colony Welfare Association, who shall have full rights of a member and have right to vote. No office bearer or a member of the Council shall hold the office for more than two consecutive terms, and not</p>	a)	President	- 1	b)	Vice President	- 1	c)	Hony. General Secretary	- 1	d)	Hony. Joint Secretary	- 1	e)	Hony. Treasurer	- 1		(should preferably be a CA)		f)	Members	-13
a)	President	- 1																				
b)	Vice President	- 1																				
c)	Hony. General Secretary	- 1																				
d)	Hony. Joint Secretary	- 1																				
e)	Hony. Treasurer	- 1																				
	(should preferably be a CA)																					
f)	Members	-13																				

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

more than five terms in aggregate.

Note:

The applicant aspiring to be a member of AC should have been

- (a) An Owner member of the Club for at least 5 years and physically resident of the Colony.
- (b) Have an unblemished record from the date of membership, should not ever have been guilty of misconduct, misbehavior or financial irregularity in any Organization of the Colony, i.e., DCWA or in JCO's A-Block Club/Association.
- (c) Applicants should not have been on the defaulters list for the preceding 2 years.

I. There shall be a common President for the Club and the Defence Colony Welfare Association.

II. The General Body of the Club may authorize the President to select members and office bearers of the AC from amongst the eligible members of the Club. The AC so constituted shall be deemed to have been duly elected by the General Body.

III. Any vacancy in the AC may be filled by the AC from amongst members of Club.

IV. The AC may co-opt one or more members to the Council. Such co-opted member/members will have no voting right.

V. A person having been elected as a member of the AC and appointed a Chairperson of a Committee, will not be entitled to stand for election if during his/her tenure, irregularities take place and the said Chairperson fails to discover the financial irregularities and take remedial action.

VI. No member who has not been successful in winning the latest concluded elections to Administrative Council shall be co-opted/or nominated from DCWA.

VII. An office Bearer of the Executive Committee of the DCWA will not be eligible to stand for election of any post in the Administrative

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	Council of the Club.
14.	<p><u>POWERS OF AC</u> The entire management and administration of the Club shall vest only in the AC. Without derogating from the generality of the of the above the AC shall have the power to:-</p> <p>a) Collect, manage and disburse funds for all or any of the Aims and Objectives of the Club. With the new banking norms Scheduled Banks under RBI should also be considered.</p> <p>b) Open and operate banking accounts (including Current/Savings), and deposit amounts for a fixed period with any Scheduled Bank, or Post Office in the name of the Club. All such accounts shall be operated by any two of the following four: President, Vice President, Hony. General Secretary and Hony. Treasurer.</p> <p>c) Appoint Committees/Sub-Committees from amongst its members or from members of the Club and delegate to them or any of them such functions as maybe deemed proper in accordance with the rules. All the proceedings of the various Committees/Sub-Committees shall be placed before the AC.</p> <p>d) Fill any vacancy, which may occur in the AC/Sub Committee during the course of the year.</p> <p>e) Appoint paid Secretary, other employees of the Club, settle their Terms and Conditions of Service, and exercise power and control over their conduct, discipline and dismissal. The AC may delegate such of its powers to the Management Committee Finance</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	Committee, President, Hony. General Secretary, Office Bearer, any other person or Committee as it deems necessary or expedient in the discharge of its activity.
f)	Take disciplinary action against members of the Club, who violate Rules and Regulations and Bye-Laws of the Club. Depending upon the gravity of the offence, a delinquent member may be removed from membership as provided under Rule 10 (g) or suspended from membership for a period not exceeding one year or may be forbidden to take part in any activity or discipline of the Club for a period not exceeding one year.
g)	Authorize any member or any other person to represent the Club in legal proceedings with power to engage counsel, sign and verify pleadings, applications, appeals and any other document including affidavits and to conduct such proceedings on behalf of the Club either in an honorary or paid capacity and to do all such acts as may be necessary for the prosecution of the case including power to compromise and to pay costs, charges and expenses of and incidental of any of the aforesaid matters and things.
h)	Deal with all executive and administrative matters pertaining to all or any of the aims and objects of the Club.
i)	The Administrative Council will enquire into any financial irregularities. Any Chairperson of a Committee who fails to discover these irregularities will be debarred from seeking elections for two years from the completion of the enquiry report. Such names will be published by the Administrative Council after due investigation and a decision to this effect will be so recorded. Note (V) to Rule 13 also refers. <u>Note:</u> The AC will ensure to maintain a “Black Book” containing

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	summary of all cases of misconduct, indiscipline and financial irregularities of Club members, as an ongoing process.
15.	<p><u>SECRETARY</u> The AC may appoint a paid secretary in addition to the Hony. General Secretary for carrying out day-to-day administration of the Club or such duties as may be assigned to him. The AC may revoke such an appointment without giving any reason to the Secretary. The appointee shall neither be a member of the Club, nor shall apply for membership during his tenure and service of the Club.</p>
16.	<p><u>Meeting Of AC</u> a) The AC shall meet at least once in a month on a date time and place as the President may determine.</p>
	<p>b) Any 7 (seven) members of the AC or the president may summon a meeting of the AC giving therein the particulars of business for discussion.</p>
17.	<p><u>NOTICES</u> As far as practicable, a notice of at least seven days shall be given in writing for every meeting of the AC stating the business to be transacted at the meeting. The meeting may be held at a shorter notice if the circumstances so warrant.</p>
18.	<p><u>BUSINESS OF THE AC</u> a) The business of the AC shall ordinarily be transacted at a meeting. However, the President or in his absence the Vice President may in an appropriate case circulate papers among the members of the AC for their decision. The decision shall be effective only if a majority of the members of the AC communicate their approval in writing. Provided that where any three members of the AC require that any question should be decided at a meeting, the President or in his absence the Vice President shall withdraw the papers from circulation and have the question determined at a meeting of the AC.</p>
	<p>b) Every resolution passed or decision taken by circulation of</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	papers shall be communicated to all members of the AC.
	c) In an emergency, the President may take action on a question that brooks no delay. However, the President, at the earliest opportunity will place the case before the AC for its ratification.
19.	<u>QUORUM FOR AC MEETING</u> The quorum of the AC shall be 6 (six), or as otherwise provided.
20.	<u>QUESTION TO BE DECIDED BY MAJORITY OF VOTES.</u> a) All questions placed before the AC for decision shall be determined by majority of votes.
	b) In case of equality of votes, the Chairman of the meeting shall have a casting vote.
	c) In the following cases a 2/3 rd majority of members present and voting shall be essential.
	I. Disciplinary action against a member.
	II. Writing off losses of Club property.
21.	<u>VACATION OF OFFICE BY A MEMBER OF AC.</u> A member of the AC shall be deemed to have vacated the office if he/she- a) Absents from three consecutive meetings of the AC without any intimation to the Honorary General Secretary at the official address of the Club;
	b) Resigns and the resignation is accepted;
	c) Is incapable of acting as such; and
	d) Ceases to be a member of the Club
22.	<u>OFFICE BEARERS OR MEMBERS VACATING OFFICE</u> An office bearer or a member of the AC holding any office will on vacating it hand over his charge to his successor properly.
23	<u>PROPERTY OF THE CLUB</u> a) All property of the Club shall vest in the name of the Club and the Hony. General Secretary shall act as its Trustee

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	b) Proper handling/taking over of the Club property shall be carried out when new incumbent takes charge
	c) Annual stock taking of the Club property shall be undertaken and all losses thoroughly investigated and responsibility fixed. A note for the same will be put up to the AGM for information of members.
24.	<u>FINANCIAL YEAR.</u> The financial year of the Club shall be 1 st April to 31 st March.
25.	<u>AUDITORS</u> At an Annual General Meeting of the Club, members shall nominate an Auditor of the Club who is a Chartered Accountant, and if necessary, fix his remuneration. No person who holds an office in the AC of the Club or is indebted to the Club shall be nominated as an Auditor. The auditor so nominated shall hold office for one year from the date of the Annual General Meeting. He shall be eligible for re-nomination unless the members decide otherwise. Any casual vacancy in the office of an auditor may be filled by the Administrative Council.
26.	<u>AUDIT OF ACCOUNTS.</u> Within four (4) months of the closing of the year, i.e., latest by 31 st July every year, the AC shall deliver to the auditors the accounts to be produced before the Annual General Meeting and he shall audit the accounts, verify the assets of the Club and make a report in writing of the results of such audit to the members through the Hony. General Secretary of the Club.
27.	<u>AUDITED STATEMENTS OF ACCOUNTS AND REPORT OF COMMITTEE TO BE CIRCULATED.</u> The AC shall, at the end of each financial year, present a comprehensive report on the working of the Club highlighting salient activities under various heads. The report and the statement of account duly audited for the period under report will be sent to the members alongwith the Notice for the Annual General Meeting. A copy of the Annual Report and the statement of accounts duly audited will also be sent to the Executive Committee of the Defence Colony Welfare Association.
28.	<u>ANNUAL GENERAL MEETING.</u>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>An Annual General Meeting of the members of the Club shall be held every year, within six months from the close of the financial year on a date, time and place to be decided by the AC to transact the following business:-</p> <p>a) Confirmation of the minutes of the last General Meeting. Minutes of SGM/AGM will be sent to all members within one month and the same will be confirmed at the next General Meeting.</p>
	b) Consideration of the Annual Report of the AC.
	c) Consideration of the Annual Accounts of the Club together with auditor's report thereon.
	d) Appointment of Auditors for the next year.
	e) Any other business that may be permitted by the Chairman of the meeting.
	f) Election of the AC (office bearers and members) for the ensuing year.
	NOTE:- The AC may if they consider it in the interest of the Club extend the holding of AGM by a period not exceeding 3 months.
29.	<p><u>SPECIAL GENERAL MEETING.</u></p> <p>a) A special General Meeting of the members of the Club may be convened by the AC on its own, or on the requisition signed by at least 1/10 members of the Club eligible to vote.</p>
	b) If within a period of 60 (sixty) days of the receipt of such a requisition as mentioned in (a) herein above, the AC fails to call the meeting, the requisitionists will be entitled to call the Special General Meeting at the cost and expense of the Club in accordance with the provisions of rule 30 below. The right to call such a meeting will lapse on the expiry of 100 days from the date of submission of the requisition.
30.	<p><u>NOTICES OF ANNUAL GENERAL MEETING AND SPECIAL GENERAL MEETING.</u></p> <p>Not less than twenty one (21) days notice shall be given to members of the Club of an Annual General Meeting or a Special General</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	Meeting mentioning date, place and time of the meeting and stating the nature of business to be transacted therein.
31.	<p><u>SERVICE OF NOTICE FOR MEETING</u> A notice of any meeting to the members of the Club, shall be served either through the email, peon book or by prepaid post under Certificate of Posting addressed to a member at the address registered in the register of members for the purpose. The notice will also be put on the Club's Notice Board. However, an unintentional omission to serve notice of any meeting to any member shall not invalidate the meeting. The AC also has the option of releasing notice of AGM /SGM in a widely circulated daily newspaper. Such notice would be deemed to have been served to all members.</p>
32.	<p><u>NOTICE TO A MEMBER HAVING NO REGISTERED ADDRESS IN INDIA.</u> A member who does not have a registered address within India shall not be entitled to any such notice and all proceedings held and decisions taken without notice to such a member shall be valid as if he had the Notice of the meeting.</p>
33.	<p><u>CHAIRMAN OF THE MEETING</u> The President of AC shall be the Chairman of all meetings of the members of the Club. In his absence or if he so desires, the Vice President shall take the Chair. If both the President and the Vice President are not available, members present may choose one of the members to be the Chairman of the meeting.</p>
34.	<p><u>QUORUM</u> The quorum for Annual General Meeting of the members of the Club shall be 1/10th of the members of the Club eligible to vote, present in person within half an hour of the time appointed for the meeting. The quorum for special general meeting shall be 1/12th of the members of Club eligible to vote, present in person within half an hour of the time</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	appointed for the meeting.
35.	<p><u>ADJOURNMENT OF A MEETING WHEN QUORUM IS NOT COMPLETE</u></p> <p>If within half an hour of the time appointed for a Annual General Meeting/Special General Meeting, the quorum is not complete the meeting shall be held after the expiry of the said time as an adjourned meeting and it shall be deemed that quorum was complete. For a S.G.M. if within half an hour from the time fixed for the meeting convened upon requisition the quorum is not complete, the meeting shall stand dissolved.</p>
	A penalty of Rs. 500/- will be debited to the bill all the members who after having signed for requisitioning a S.G.M. of the Club, fail to attend the meeting without valid reason for their absence resulting in lack of quorum and loss to the Club.
36.	<p><u>QUESTIONS TO BE DECIDED BY A MAJORITY OF VOTES</u></p> <p>a) All questions before the Annual General Meeting or a Special General Meeting shall be determined by a majority of votes, except for matter under Rule 39 when 2/3rd majority of the members present in the meeting is required and for rule 41 a majority of 4/5th is required.</p>
	b) In the case of equality of votes, the Chairman of the Meeting shall have a casting vote.
	c) Normally all matters except elections shall be decided by show of hands. However, if 25% or more members present, desire, the matter shall be decided by a secret ballot.
37.	<p><u>MINUTES OF MEETING OF THE CLUB SIGNED BY CHAIRMAN SHALL BE CONCLUSIVE PROOF</u></p> <p>All minutes of meeting of the Club signed by the Chairman after confirmation, shall be conclusive evidence of the business transacted as recorded therein. Further, it shall be presumed that the meeting was duly convened and held.</p>
38.	<p><u>NO ALLOWANCE FOR MEMBERS ATTENDING A MEETING</u></p> <p>No member shall be entitled to any fee or traveling expenses or other allowances for attending any general meeting, whether Annual or Special and similarly no member of the AC shall be entitled to any fee or traveling expenses or other allowances for attending any meeting</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	of the AC.
39.	<p><u>AMENDMENTS</u></p> <p>a) The AC may propose any alterations or additions to these Rules and Regulations, to be considered at an Annual General Meeting or a Special Meeting called in accordance with these Rules and Regulations.</p>
	<p>b) Any member wishing to make any alterations or additions to these Rules and Regulations shall give due notice for such a change in writing not less than 14 days before the date of the meeting at which such alterations or additions are sought to be considered.</p>
	<p>c) Whenever the General Body of the Club has accepted or rejected any proposal or a part thereof the same shall not be brought on the Agenda for a period of two years.</p>
40.	<p><u>POWER TO MAKE BYELAWS</u></p> <p>a) The AC may make Bye-Laws consistent with these rules for the administration of the affairs of the Club and for carrying into effect the provisions of these Rules and Regulations.</p>
	<p>b) In particular and without prejudice to the generality of the foregoing para, such ByeLaws may provide for all or any of the following matters namely:-</p>
	<p>I. The time of opening or closing of any property of the Club or any part thereof.</p>
	<p>II. The terms as to payment or otherwise of admission of members to participate to the benefit of any of the privileges of the Club whether by donation or subscription or otherwise in addition to the monthly subscription by these articles as provided.</p>
	<p>III. The admission of visitors to the property and benefits of the Club.</p>
	<p>IV. The rules to be observed by the members or visitors playing any games and or discipline in or on the Club property</p>
	<p>V. The prohibition of any particular games/discipline on the Club property entirely or at any particular time.</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	VI. The conduct of members of the Club in relation to one another and the Club servants.
	VII. The setting aside of any part of the Club property for particular purpose.
	VIII. The imposition of fines for the breach of any Bye Law or any articles of Association of the Club.
	IX. The procedure at general meeting of the AC and committee of the Club.
	c) The AC may adopt such means as they deem sufficient to bring to the notice of the members of the Club all such Bye Laws, amendments and repeals thereof. All such Bye Laws so long so they remain in force shall be binding on all the members of the Club
41.	<u>DISSOLUTION</u> a) Should the members at a general or special meeting resolve to wind up the affairs of the Club by 4/5 th majority of the total number of its members present and voting, the resolution shall be sent up to the DCWA for their concurrence or whatever necessary action they deem fit
	b) On the dissolution of the Club the assets/liabilities and property of the Club shall vest in Defence Colony Welfare Association.
42.	<u>GENERAL</u> a) Every loss or damage done to the property of the Club shall be made good by the member or members concerned and the decision of the AC will be final in this matter.
	b) Members shall have first preference to participate in every activity organized by the Club.
	c) All the provisions of the Societies Registration Act XX of 1860 (Punjab Amendment Act, 1957) as extended to Union Territory of Delhi and any amendments thereafter shall be deemed to apply to the Club. <u>d) Election Committee/Election Officer.</u> The existing Administrative Council (AC) would recommend the names of the Election Committee headed by an Election Officer (EO), all of which would be permanent members of DCWA Club. The EO

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

	<p>would be assisted by two other Club members for scrutiny of documents for the Nomination Forms filed by the contesting members of the next proposed Office Bearers and Members of AC. This process would be completed 15 (fifteen) days prior to scheduled date of elections, and recommendations, if any, would be submitted to the existing AC on that date.</p> <p>The post/appointment of the Election Committee/Election Officer is a temporary post/appointment for that year's. This Committee/Election Officer would be dissolved on appointment of newly elected AC assuming the responsibility of the duties of the AC, including all financial documents/statements/bank accounts, etc.</p> <p><u>Duty of Election Committee (EC)/Election Officer (EO).</u> The following guidelines would be followed by this Committee/EO Scrutiny of details submitted by permanent members applying for the position of Administrative Council.</p> <p>Authenticate the data in para (i) above with relevant papers in connection with ownership/co-ownership of property in Defence Colony, New Delhi.</p> <p>If, any of the members applying for any position in the AC has a blemished record in the books of DCWA Club or in the Police records, that member would not be permitted to compete for the AC position. If, at a later date any Police record conviction or pending cases against that member is found, the member would be removed from the AC to prevent any dispute to the DCWA Club.</p> <p>The EC/EO does not have any Executive powers to penalize any contestant or take over or assume the powers of the AC. It can only recommended the findings of the proceedings.</p> <p>e) Procedure to conduct Enquiry for Disciplinary cases and Irregularities carried out.</p>
43.	<p><u>INDEMNITY</u> Subject to the provisions of the Societies Registration Act XXI of 1860 (Punjab Amendment Act 1957) as extended to the Union Territory of Delhi, the President, Vice President, Hony. General Secretary and</p>

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

Hony. Treasurer and their heirs, executors and administrators, respectively shall be indemnified out of the assets of the society from and against all suits, proceedings, costs charges, losses, damages and expenses which they or any of them shall or may incur or sustain by reasons of any act not done or committed in or about the execution of the duty in their respective offices except such (if any) as they shall or may incur or sustain by or through their own willful neglect or default respectively and no such officer shall be answerable for the acts, receipts, neglect or defaults of any other officer or for solvency or honesty of any member or other persons with whom any money or affects belonging to the society may be lodged or deposited for safe custody or for insufficiency of any security upon which any money of the society shall be invested or any other loss or damage due to any such cause as aforesaid or which may result from the execution of his office unless the same shall happen through the willful neglect or default of such

HONY. GENERAL SECRETARY
DEFENCE COLONY (WA) CLUB
NEW DELHI – 110 024.

Annexure to Rules & Regulations (Refer to para 5 (g))

CORPORATE MEMBERS – BYE LAWS

Corporate Members may be accepted at the sole discretion of Administrative Council on the following terms/conditions:-

1. These facilities will be limited to a total of 5 reputed Corporations.
2. The duration of membership will be 10 years.
3. Normally two members per Company will be allowed. A 3rd member may be permitted in the case of large Organizations.
4. The Corporation will pay a lump sum amount of Rs.7.0 lakhs for two members. In the event of a 3rd member, an additional sum of Rs.2.0 lakhs will be payable.

DEFENCE COLONY (WA) CLUB – RULES & REGULATIONS – NOVEMBER 2001 AS AMENDED IN 2018.

5. The Executives nominated to become members are to be approved by the Administrative Council. They shall not be subjected to balloting as done for normal applicants.
6. Executives nominated as members shall enjoy all the rights/privileges of a normal member except that they shall have No voting rights. Their children are entitled to use the Club up to the age of 21 years on payment of dependent charges as applicable. They will NOT be entitled to 'Green Card' on reaching the age.
7. The Corporate nominees shall be subject to Club Rules/Bye-Laws as amended from time to time.
8. The membership of an Executive shall stand terminated in the event of his/her leaving the Company's service or transfer out of Delhi.
9. The Corporation may nominate an alternative Executive for the balance period only if the first one leaves the Company or is transferred out of Delhi.
10. The bills of the nominated Executives will be sent to respective members/Corporation as desired by the Corporation. The ultimate responsibility for payment of all dues rests on the Corporation.
11. A Security Deposit as per existing rules is payable for each executive who is nominated by the Company.
12. In addition to the security deposit, 'Building Fund' as charged from other members on admission will be payable by the Corporation for each nominee.
13. Corporation membership shall cease on liquidation of a Company or being wound up by the Competent Authority.
14. Entrance fee is non-refundable for termination of corporate membership for whatsoever reason.